



大連萬達商業地產股份有限公司
Dalian Wanda Commercial Properties Co., Ltd.

(A joint stock limited liability company incorporated in the People's Republic of China)
(於中華人民共和國註冊成立的股份有限公司)
(Stock Code 股份代號: 3699)

11 January 2016

Dear Non-registered holders ^(Note),

Dalian Wanda Commercial Properties Co., Ltd. (the "Company")

- Notice of Publication of Extraordinary General Meeting Supplementary Notice (the "Current Corporate Communication")

Please be informed that the English and Chinese versions of the Company's Current Corporate Communication are available on the Company's website at www.wandaplazas.com and the HKExnews website at www.hkexnews.hk. You may access the Current Corporate Communication on the Company's website or browsing through the HKExnews website.

If you want to receive a printed version of the Current Corporate Communication, please mark (X) in the appropriate box on the enclosed request form, sign and return it to the Company's H share registrar, Computershare Hong Kong Investor Services Limited (the "H Share Registrar"), at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. If you post it in Hong Kong, you may use the mailing label at the bottom of the request form and need not affix a stamp when returning your request form. Otherwise, please affix an appropriate stamp. You may also send an email with a scanned copy of the request form to dalianwanda.ecom@computershare.com.hk. The request form may also be downloaded from the Company's website at www.wandaplazas.com or the HKExnews website at www.hkexnews.hk.

If you have any queries relating to this letter, please call the H Share Registrar's telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Monday to Friday, excluding public holidays) or send an email to dalianwanda.ecom@computershare.com.hk.

By order of the board of directors
Dalian Wanda Commercial Properties Co., Ltd.
Ding Benxi
Chairman

Note: This letter is addressed to non-registered holders ("non-registered holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive corporate communication of the Company). If you have sold or transferred your shares in the Company, please disregard this letter and the enclosed request form.

各位非登記持有人^(附註):

大連萬達商業地產股份有限公司 (「本公司」)

- 臨時股東大會補充通告 (「本次公司通訊」) 之發佈通知

謹通知 閣下本公司的本次公司通訊的中、英文版本已載列於本公司網站(www.wandaplazas.com)及香港交易所披露易網站 (www.hkexnews.hk), 歡迎瀏覽。閣下可於本公司網站存取本次公司通訊或瀏覽香港交易所披露易網站。

如 閣下欲收取本次公司通訊之印刷本, 請 閣下在隨本函附上的申請表格上適當的空格內劃上「X」號及簽署, 並寄回本公司 H 股股份登記處「香港中央證券登記有限公司」(「H 股股份登記處」), 地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。倘若 閣下在香港投寄, 可使用申請表格內的郵寄標籤寄回, 而毋須貼上郵票; 否則, 請貼上適當的郵票。閣下亦可把已填妥之申請表格的掃描副本電郵至 dalianwanda.ecom@computershare.com.hk。申請表格亦可於本公司網站(www.wandaplazas.com)或香港交易所披露易網站 (www.hkexnews.hk) 內下載。

如 閣下對本函內容有任何疑問, 請於辦公時間內星期一至星期五 (公眾假期除外) 上午 9 時正至下午 6 時正致電 H 股股份登記處電話熱線 (852) 2862 8688 或電郵至 dalianwanda.ecom@computershare.com.hk。

承董事會命
大連萬達商業地產股份有限公司
主席
丁本錫

2016 年 1 月 11 日

附註: 此函件乃向本公司之非登記持有人(「非登記持有人」指股份存放於中央結算及交收系統的人士或公司, 而他們透過香港中央結算有限公司不時向本公司發出通知, 希望收到本公司的公司通訊)發出。如果 閣下已經出售或轉讓所持有之本公司股份, 則無需理會本函件及所附申請表格。

DWCH-11012016-1(0)

Request Form 申請表格

To: Dalian Wanda Commercial Properties Co., Ltd.
(the “Company”)
(Stock Code: 3699)
c/o Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre, 183 Queen’s Road East
Wanchai, Hong Kong

致：大連萬達商業地產股份有限公司（「本公司」）
(股份代號: 3699)
經香港中央證券登記有限公司
香港灣仔皇后大道東 183 號
合和中心 17M 樓

I/We would like to receive the corporate communication* of the Company (the “Corporate Communication”) in the manner as indicated below:

本人／吾等欲以下列方式收取 貴公司之公司通訊（「公司通訊」）*：

(Please mark (X) in **ONLY ONE** of the following boxes) (請從下列選擇中，僅在其中一個空格內劃上「X」號)

- ☐ to receive the **printed English version** of all Corporate Communication **ONLY**; **OR**
僅收取公司通訊之英文印刷本；或
- ☐ to receive the **printed Chinese version** of all Corporate Communication **ONLY**; **OR**
僅收取公司通訊之中文印刷本；或
- ☐ to receive both **printed English and Chinese versions** of all Corporate Communication.
同時收取公司通訊之英文及中文印刷本。

Name(s) of Non-registered holder(s)[#]
非登記持有人姓名[#]

Date
日期

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

Non-registered holder(s) address
非登記持有人的地址

Contact telephone number
聯絡電話號碼

Signature(s)
簽署

[#] You are required to fill in the details if you download this request form from the Company’s website.

假如閣下從本公司網站下載本申請表格，請必須填上有關資料。

Notes 附註：

- Please complete all your details clearly.
請 閣下清楚填妥所有資料。
- This letter is addressed to non-registered holders (“non-registered holder” means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communication).
此函件乃向本公司之非登記持有人（「非登記持有人」指股份存放於中央結算及交收系統的人士或公司，而他們透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊）發出。
- Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
- The above instruction will apply to all Corporate Communication to be sent to you until you notify the Company’s H share registrar, Computershare Hong Kong Investor Services Limited to the contrary or unless you have at any time ceased to have holdings in the Company.
上述指示適用於發送予閣下之所有公司通訊，直至閣下通知本公司 H 股股份登記處「香港中央證券登記有限公司」另外之安排或任何時候停止持有本公司的股份。
- For the avoidance of doubt, we do not accept any special instructions written on this request form.
為免存疑，任何在本申請表格上的額外手寫指示，本公司將不予處理。

*Corporate Communication means any document(s) including, but not limited to, (a) the directors’ report and annual accounts together with a copy of the auditors’ report and, where applicable, a summary financial report; (b) the interim report and, where applicable, a summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

公司通訊包括但不限於：(a)董事會報告、年度賬目連同核數師報告及財務摘要報告(如適用)；(b)中期報告及中期摘要報告(如適用)；(c)會議通告；(d)上市文件；(e)通函；及(f)委任代表表格。

郵寄標籤 MAILING LABEL

香港中央證券登記有限公司
Computershare Hong Kong Investor Services Limited
簡便回郵號碼 Freepost No. 37
香港 Hong Kong

閣下寄回此申請表格時，請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick this on the envelope to return this request form to us.

No postage stamp necessary if posted in Hong Kong.

DWCH-11012016-1(0)